

**State Tax Commission
Michigan Certified Assessing Technician (MCAT)
Course Summary**

The State Tax Commission's Michigan Certified Assessing Technician (MCAT) course is intended to provide education in assessment administration for assessing personnel that are not required to certify an assessment roll. The course provides an "Overview of Assessment Administration" and focuses on matters such as Principal Residence Exemption's, Property Tax Exemptions and Abatements, Property Transfer Affidavit's, Qualified Agricultural Exemption, the Board of Review process and requirements, as well as the clerical aspects of Personal Property. Other important topics include a general overview of Operations of an Assessing Office, Assessment Administration Terminology and a basic overview of Property Descriptions.

The MCAT course is a 2½ day tested class and provides limited certification. In order to obtain MCAT certification, students must successfully pass a written examination with a minimum score of 75%. MCAT certificate holders may not certify an assessment roll.

In order to maintain MCAT certification, individuals who hold the MCAT certificate must complete the same number of required hours of continuing education within the same renewal cycle as all assessing officers and pay a \$50 annual recertification fee by December 31. To determine the current continuing education hours and recertification fee, please refer to the annual STC Assessor Certification Bulletin located on the STC Web site under the State Tax Commission Bulletins and Correspondence heading: www.michigan.gov/statetaxcommission.

MCAT courses are offered annually through the Michigan Assessors Association at their spring and fall Schools and may be offered be sponsored by assessing organizations.